

**GRADUATE ASSEMBLY
OCTOBER MEETING MINUTES
THE UNIVERSITY OF TEXAS AT ARLINGTON**

DATE: Thursday, October 4, 2018

TIME: 2:30 pm

PLACE: San Saba, University Center

PRESIDING: Diane Mitschke, Chair of the Graduate Assembly

MEMBERS ATTENDING: Seyedali Abolmaali; Ard Anjomani; Matthew Brothers; Jinny Choi; Courtney Cronley; Bradley Davis; Lauri John; David Jorgensen; Soo-Hong Kim; Jon Leffingwell; Subhrangsu Mandal; Patti Parker; Edmund Prater; Panos Shiakolas; David Sparks; Kamesh Subbarao; Mark Tremayne; Mahmut Yasar; Bijan Youssefzadeh

GUESTS ATTENDING: Brenda Davis

EX-OFFICIO MEMBERS ATTENDING: Pranesh Aswath

I. Call to Order

- The meeting of the Graduate Assembly was called to order at 2:33pm by chair, Dr. Diane Mitschke.

II. Introduction of members and ex officio members of GA

- Dr. Mitschke welcomed all the members to the first meeting of the GA for the 18-19 AY.
- Each member introduced his / herself and shared a summer experience.

III. Overview of the role and functions of GA

- Dr. Mitschke pointed out to the members of the GA that the Handbook of Operating Procedures (HOP) contains information regarding the role and functions of the GA.

IV. Consideration of Minutes

- The minutes from Thursday April 5, 2018 Graduate Assembly meeting were approved, pending a proposed amendment by, Dr. Abolmaali to correct some misspellings and typos in the minutes. This amendment was approved.

V. Dr. Duane Dimos, Dean of Graduate School, Vice President for Research

- Dr. Dimos was not present so no report was provided from his office.

VI. Jain Hemanshu Kumar, President of Graduate Senate

- Jain was not present so no report was provided.

VII. Announcement of Committee Chairs

A. Committee on Program Creation, Dr. Bradley Davis

- *MS Learning Analytics; Certificate Learning Analytics*: There was a brief discussion of the proposed new Master of Science (MS) in data science by the Office of the Dean of Engineering. Discussion of this new MS program will initially fall to the Committee of Program Creation, which will review and provide suggestion to the GA at a later date.

B. Committee on Program Revision, Dr. Mark Tremayne

- No report

C. Committee on Graduate Students, Dr. Matthew Brothers

- No report

VIII. Old Business

- No old business was discussed at this time.

IX. New Business

- Discussion of this new MS program in data science proposed by the Office of the Dean of Engineering will be discussed by Committee of Program Creation, which will review and provide suggestions to the GA at a later date.
- Dr. Mitschke advised the GA that the Dean of the School of Social Work has requested that we discuss the contents of bylaws – specifically related to representation from schools and colleges. The Dean of the School of Social Work is asking us to consider allowing them to have 3 members as opposed to the 2 members that are currently written into the bylaws.
- Dr. Pranesh Aswath asked about the genesis / historical context of this bylaw – is this related to the initial size a new school and how they are generally small in size at first?
- Dr. Bradely Davis asked is the request by the Dean is related to the fact that School has grown to the point where the classroom credit hours bought in is more in line with what other colleges do?
- The Dean of the School of Social Work is also asking the GA to consider the merits of why there are term limits for how long an individual can serve on the Graduate Assembly.
- Dr. Pranesh Aswath stated this is a worthwhile discussion that the GA should have in the future.
- Dr. Mitschke has asked Dr. Mark Tremayne and the Committee on Program Revision to consider these requests by the Dean of the School of Social Work.
- The issue was raised again about membership on graduate faculty for hires that are not on the tenure stream. Dr. Abolmaali asked if this is worth further discussion particularly for those individuals who have been at UTA for a while and have served the University in many capacities. Dr. Bradley Davis mentioned that this was discussed in previously and that Dr. Peter Kroll (Previous GA chair) said that membership for non-tenure stream hires is left to the discretion of the individual units. Dr. Davis also said that he believes this recommendation is then left for final approval by the separate colleges. However, Dr. Mitschke reviewed the prior minutes and determined that this issue was not actually resolved in the previous meeting.

X. Adjournment

- Meeting was adjourned at 3:04pm.

Respectfully submitted,

R. Matthew Brothers, PhD

Secretary, Graduate Assembly

Department of Kinesiology / College of Nursing and Health Innovation.

10/19/2018